



Echo Lake Bible Camp

Sharing Jesus. Training Leaders. Serving the Community.



To Applicant:

Thanks for desiring to be part of our staff team! For the safety of everyone at camp, it is required by law that all our staff and volunteers undergo a **Criminal Records Check**. It is a painless process with no cost involved for your volunteer position.

Please complete the following steps to ensure your application can be processed quickly:

- ❖ Visit your local RCMP branch with this letter, and request the necessary forms.
- ❖ Complete all the forms for the Records Check. **DO NOT** sign these forms before the day you submit them to the RCMP.*
- ❖ Take **PHOTO ID** and **forms** to the RCMP detachment, and ask them to begin the check.
 - *Forms must be signed **only** on the day they are received by the RCMP.
 - If you are under the legal age, you may be required to have a parent/guardian come with you and sign the forms.
 - Have the RCMP personnel look over your forms to make sure you've completed all the necessary fields.
- ❖ The Records Check should take about 3 to 4 days to process.



To RCMP Personnel:

This individual is applying for a **volunteer** summer position at Echo Lake Bible Camp.

Echo Lake Bible Camp is operated by the charitable organization, One Hope Ministries of Canada, and provides residential summer camp experiences to children and youth, aged 5 -16 yrs., as well as facilitating school field trips, family camps and rental opportunities for families and small groups throughout the year.

Please provide him/her with the necessary forms to complete a Criminal Records Check request. If you have any questions, please contact us. Completed forms may be returned to the applicant or to the address below.

Steve Duncan,
ELBC Camp Director

Expectations of ELBC Summer Staff

General Requirements of all Staff

All ELBC Volunteers must be born again into the family of God through faith in the Lord Jesus Christ and must be living a life worthy of their calling. All relationships (family, boyfriend/girlfriend, peer, etc.) must conform to Biblical standards. Summer staff must not use the following: nicotine products, alcohol, or illegal drugs. Anyone who uses any of these products or who participates in questionable moral activities before or during the camping season will be asked to forfeit their position on the team.

Additional note on boyfriend/girlfriend relationships.

In light of the effect that relationships can have on the impact of camp ministry, and the potential distractions that can occur, non-married couples hoping to serve together on our staff team are expected to set boundaries in their relationship that allow them to fully engage both in ministry to campers, as well as with the other staff.

Work Related Requirements of all ELBC Summer Staff

Because of the heavy demands of camp ministry, please be prepared for long days during your assignment.

- Be prepared to work as directed.
- Be in bed at lights out and rise at the time designated.
- Be present at all designated team and prayer meetings.
- If you need to be away from your area of responsibility at any time, notify the Director and request permission well in advance.
- If you are sick and cannot work, notify the first aid attendant and the Camp Director.

You are an Ambassador for Christ

ELBC has a good reputation in the surrounding communities. We would like to keep our reputation in good standing. This can be achieved by being considerate and responsible in your actions towards everyone with whom you come in contact throughout your time at camp. We encourage you to be positive and responsible as you represent Jesus Christ and ELBC this summer.

Doctrinal Differences Arising in the Team

ELBC is an interdenominational camp. As a result, controversial issues or sectarian doctrines (i.e. speaking in tongues as a criterion of salvation, end times theology, etc.) may not be promoted at camp. Experience has shown that confusion and/or argument without resolution often results. Summer Staff are asked to refrain from teaching sectarian doctrines while working at ELBC. Staff should also consult with the Camp Director prior to discussing controversial issues (homosexuality, gender roles, etc.) with campers.

Some "FOR GRANTED" Things

1. Modeling is the most powerful form of teaching, and 'actions speak louder than words'. Campers will observe you throughout the day: it is important that your behaviour lines up with your stated values and beliefs.
2. CAMP IS FOR THE CAMPER! The things you do with and for your campers should be your greatest challenge and joy. If your focus is on yourself, you will short-change your campers, undermine the morale of other team members, and miss out on opportunities to be used by the Lord.
3. Respect the authority of Full-Time Staff and Senior Leadership. They have been given jobs to do by the Board, and are responsible to see that they are carried out with excellence.
If you have a problem with a decision, please do not complain or grumble publicly – go to that individual privately to express your concern. Do not undermine or challenge the authority of other team members.
4. The rumour mill creates misunderstanding – gossip destroys people. Think before you speak. Thoughtless comments can hurt. Focus on the positive traits of people and be an encourager. Love is the courage to face the right person with the truth.
5. We will not tolerate foul language, filthy jokes, or immoral gestures.
6. If you are assigned a task, complete it to the best of your ability. Don't disappear partway through a job. Focus on the person you are helping as well as on the task – it will be more pleasant.